**To GAEA Teachers:**

**The Georgia Art Education Association** is pleased that you will be participating in the

**Hartsfield-Jackson Youth Art Gallery Program!** There are two Youth Art Galleries at

Hartsfield-Jackson Atlanta International Airport one on Concourse E and the other on

Concourse T. The Airport Art Program takes all submitted artwork and gets them custom matted for the exhibits. Work will be returned with the mat. Please note that the

orientation and size parameters for the artwork varies for each Gallery. **Please indicate**

**how many artworks you are providing for each gallery:**

**\_\_\_** E (International)

**vertical** orientation

back of frame opening 23” x 29”

maximum artwork size 18” x 24”

smaller pieces can be combined in one frame and should

be marked in the upper right hand corner as 1A & 1B, 2A & 2B and so forth.

**\_\_\_** T (Main Terminal)

**horizontal** orientation

back opening of frame 20” x 22”

maximum artwork size 17” x 19”

small pieces in one frame can be combined and need to be

marked the same as above

**Art may be shipped to or delivered to:**

Kirby Meng

3365 Lost Valley Drive

Lake Spivey, GA 30236

**Approximate dates of display: (please note that you will be called or emailed as soon as we have been told the art is up so you can notify parents.)**

**From\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ To \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***If you have changed your mind about participating please call us as soon as possible. (We are counting on you!!)***

***If we learn at the last minute that you are not sending art it causes serious problems for us and a delay in putting up the art for others (as we scramble at the last minute to replace your art).***

**Kirby Meng 404-273-7277**

**Katie Meredith 678-862-5706**

**HARTSFIELD-JACKSON YOUTH ART GALLERY**

**INTERNATIONAL CONCOURSE E**

**A Public Art Program of the City of Atlanta Department of Aviation**

**in partnership with the Georgia Art Education Association**

Dear Parent,

Your daughter or son has had their artwork selected for a very important art exhibit at

Hartsfield-Jackson Atlanta International Airport. The Youth Art Gallery is located on the

Boarding Level of International Concourse E and consists of 72 large frames. The frames are of a very high quality and make an impressive display attracting the attention of thousands of passengers each day from all over the world. Located near several gates, the gallery and its colorful signs are a real traffic stopper. Work displayed is the finest art from grades K- 12 from all over Georgia. The art is changed three times a year so your child’s art will be on display for approximately four months. It takes several weeks to get the art delivered to the airport art staff, have them get the work custom matted and prepare the appropriate signage. Currently we expect your child’s art to be on display from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. I will let you know as soon as the art is actually hung. **Sometimes there is a short delay. Please do not expect the art to be on display until you hear from me.** I am enclosing a permission slip that must be signed. If you have any questions please call me.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tours of Youth Art Galleries**

The Airport Art Program is pleased to provide tours to schools whose students have work on display in either of the Youth Art Galleries. Groups of 25-35 students, teachers and chaperones can usually be accommodated. The tour can be tailored to your schedule but an all day field trip is available and includes a comprehensive tour of the airport’s massive art collection. It is requested that tours be scheduled through the art teacher.

Tour availability is subject to change due to security requirements and staff availability.

**HARTSFIELD-JACKSON YOUTH ART GALLERY**

**MAIN TERMINAL, T CONCOURSE**

**A Public Art Program of the City of Atlanta Department of Aviation**

**in partnership with the Georgia Art Education Association**

Dear Parent,

Your daughter or son has had their artwork selected for a very important art exhibit at

Hartsfield-Jackson Atlanta International Airport. The Youth Art Gallery is located on

Concourse T and consists of 40 high-quality frames arranged in two rows. Concourse T

is on the same level as the main terminal which includes ticketing, baggage claim and the Atrium. This heavily trafficked location allows viewing by thousands of domestic and

international passengers every day. Work displayed is the finest art from grades K-12

from all over Georgia. The art is changed three times a year so your child’s art will be

viewed for approximately four months. It takes several weeks to get the art delivered to

the airport art staff, have them get the work custom matted and prepare the appropriate

signage. Currently we expect your child’s art to be on display from

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. I will let you know as soon as the art is actually hung. **Sometimes there is a short delay. Please do not expect the art to be on display until you hear from me. Please note touring instructions.** I am

enclosing a permission slip that must be signed. If you have any questions please call me.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ Phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tours of Youth Art Galleries**

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Tour availability is subject to change due to security requirements and staff availability.

*\*\*\*Please attach a copy of this form to the back of each art piece. Make 2 additional photo copies of each*

*form. 1 is for your records, the other is for the airport to make the labels. Print legibly please!*

*Artwork Label:*

**HARTSFIELD-JACKSON YOUTH ART GALLERY**

Art Submitted For:

Concourse T \_\_\_\_ Concourse E \_\_\_\_ (please check one)

**Student**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade \_\_\_\_\_\_**

**Home address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone number (\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Art Teacher**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School phone (\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Home phone (\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Permission**

I agree to allow my child’s artwork to be exhibited in the Youth Art Gallery at

Hartsfield-Jackson Atlanta International Airport. I release the Georgia Art

Education Association and the Airport Youth Art Program for loss or damage to

the artwork. I understand that every effort will be made to protect the artwork.

**Parent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***ART TEACHER:***

***\* Make 3 Copies of This Form****: (1) attach to the back of the appropriate artwork,*

*(1) for your records, and (1) to compile and give to the airport for the purpose of creating labels.*